

12-16-2024 Posting Date
FMA FY2022 CFDA97.029
BOARDMAN TOWNSHIP/ABC WATER AND STORMWATER DISTRICT
Response Due Date: 03-14-2025

REQUEST FOR STATEMENTS OF QUALIFICATION

Project Description

Boardman Township in partnership with the ABC Water and Stormwater District has been awarded a Flood Mitigation Assistance Grant for work within the Cranberry Run Watershed in the amount of \$47,204,600.00 which includes professional design services. Boardman Township intends to contract for engineering services, including design services associated with the construction of a relief storm sewer along US 224 and Glenwood Avenue, stream restoration within the Ohio Edison Tower property, acquisition of several parcels for flood mitigation, and upgrading storm sewer along Rockdale Avenue. The attached conceptual plan provides additional information.

Engineering firms interested in being considered for a contract to provide the required services should reply with a statement of qualifications no later than 3:00 pm on March 8, 2025. Responses received after 3:00 pm on March 8, 2025 will not be considered.

Firms interested in being considered for selection should submit 5 copies of the firm's statement of qualifications to:

Boardman Township
8299 Market Street
Boardman, Ohio 44512
Attn: Marilyn Sferra Kenner, P.E.

As required by Ohio Revised Code 153.65 - .71, responding firms will be evaluated and ranked in order of their qualifications. The evaluation criteria are attached as Exhibit A. Following the evaluation, Boardman Township will enter into contract negotiations with the most highly qualified firm.

See below for more specific requirements to submit statements of qualification.

The preliminary project description is as follows:

Name of Project: Cranberry Run Watershed flood mitigation

Location: Cranberry Run Watershed, Boardman Township, Mahoning County, Ohio

Description: Evaluation, correction, and repair or redesigning of the storm sewer facilities in the Cranberry Run Watershed.

Source of Funding: Flood Mitigation Assistance Grant in the amount of \$47,204,600.00

Project Schedule: Plans are to be completed and on file with Boardman Township within 24

months from the authorization to proceed following the negotiation of a contract. It is anticipated that the selected design firm(s) will be authorized to proceed by May 2025.

This is a phased project. Phase 1 includes all non-construction work, including design services, data collection, utility location, site survey, condition inspection/final bid documents, field or technical work associated with permit applications, including support documentation and preparation of an Environmental Assessment (if required) to be submitted to FEMA for approval.

Phase 1 Total Award: \$4,184,010.00

Requirements and Restrictions:

1. Communications Restrictions

Please note the following policy concerning communication with Boardman Township/ABC Water and Stormwater District during the announcement and selection process:

During the time period between advertisement and the announcement of final selection, communication with Boardman Township/ABC Water and Stormwater District shall be limited as follows:

Communications which are strictly prohibited:

Any discussions or marketing activities related to this specific project.

Allowable communications include:

Technical or scope of services questions specific to the project or requirements to submit statements of qualifications.

- 2.** Only individuals (not firms) are prequalified for right of way acquisition and construction inspection. In instances where prequalification for these services is required, a prequalified individual, either employed by the prime consultant or a subconsultant, must be named in order to meet the requirement.

3. Requirements for Statements of Qualification:

A. Instructions for Submitting Statements of Qualification

1. Provide the requested information (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.

2. Statements of Qualification shall be limited to ten (10) 8½" x 11" single sided

pages plus two (2) pages for the Project Approach (Item B.5 below).

3. Please adhere to the following requirements for Statements of Qualification:
 - a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
 - b. Page numbers must be centered at the bottom of each page.
 - c. Use 8½" x 11" paper only.
 - d. Bind papers by stapling at the upper left hand corner only. Do not utilize any other binding system.
 - e. Do not provide tabbed inserts or other features that may interfere with machine copying.

B. Statements of Qualification Content

1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.
3. List the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each.

Address the experience and technical expertise of the key staff members on similar projects, and staff qualifications relative to this project.

4. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
5. Describe the firm's experience in serving as an expert witness in litigation.
6. Describe the firm's equipment and facilities.
7. List references.

Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 7 must be included within the 10-page body of any statement of qualification. Remaining space within the ten (10) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

4. Suspended or Debarred Firms

Firms included on the current Federal and State list of firms suspended or debarred are not eligible for selection.

5. Miscellaneous Requirements:

A. Compliance with Title VI of the Civil Rights Act of 1964

Boardman Township and ABC Water and Stormwater District, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders including disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in consideration for an award.